



Application for Employment

Personal Information

Date _____
 Name _____ Social Security No. _____
 Present Address _____
 Permanent Address _____
 Phone Number _____ Referred by _____

Employment Desired

Position _____ Date Available _____ Salary Req. _____
 Are you employed? _____ If so, may we inquire of your present employer _____
 Ever applied to this company? _____ Where? _____ When? _____

Education

	Name & Location of School	*Years Attended	*Date Graduated	Area of Study
High School				
College				
Trade, Business or Correspond. School				

General

Subjects of Special Study or Research Work _____
 What foreign languages do you speak fluently? _____
 Read _____ Write _____
 Emergency Contact Name: _____
 Emergency Contact Number: _____
 Have you ever been convicted of a felony? If yes, please explain _____



Special Questions

Do not answer **any** of the questions in this framed area unless the employer has **checked a box preceding** a question, thereby indicating that the information is required for a bona fide occupational qualification, is dictated by National Security Laws, or is needed for other legally permissible reasons.

Height _____ feet _____ inches Other _____

Weight _____ lbs

U.S. Citizen yes no

Date of Birth* _____

* The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

Physical Record

Do you have any physical defects that preclude you from performing any work for which you are being considered? _____

Where you ever injured? _____ Give Details: _____

Have you any defects in hearing? _____ In vision? _____ In speech? _____

Former Employers

(List below your last four employers, starting with the most recent one first.)

Date (M/Y)	Name & Address of Employer	Salary	Position	Reason Left
From:				
To:				
From:				
To:				
From:				
To:				
From:				
To:				

References

	Name	Address & Phone	Business	Years Known
1				
2				
3				



Applicant/Employee Authorization to Release Records

I understand and agree that: The information supplied, was submitted by myself, and all information is true and correct, to the best of my knowledge. I understand that false or misleading information given in my application and/or interview(s) will be considered as cause for possible dismissal and/or discharge. I also understand that I am to abide by all rules and regulations of the company. The company has my authorization to thoroughly investigate my work and personal history. I understand that the Credit History, Criminal History, Medical and Professional Licensing, Motor Vehicle Record(s), Residence History, and References, will be utilized as part of the processing procedures. A background check will be conducted to verify the veracity of the information submitted and will be utilized to develop information concerning my character, general reputation, personal characteristics and mode of living. I will hold no person liable for giving or receiving information in this investigation. I hereby authorize Budget Painting, LLC to make a thorough check of my past Employment, Education and activities. I release from liability all persons, companies, and corporations supplying that information. I release and indemnify Budget Painting, LLC against any liability that might result from making such background checks.
A copy of this form is valid as the original.

This form has been designed to comply with State and Federal Fair Employment Practice laws prohibiting discrimination on the basis of an applicant's sex or minority status. Questions directly or indirectly reflecting such status have been included only where needed to determine a bona fide occupational qualification or for other permissible purposes. Such questions are appropriately noted on the application. Notwithstanding these efforts, the manufacturer of this form assumes no responsibility, and hereby disclaims any liability for inclusion in this form, of any questions upon which a violation of State and Federal Fair Employment Practice laws may be based.

Signature: _____

Date: _____

For Company Use Only:

Remarks			
Hired:	Position		
Will Report:			Salary/Wages
Approved	1.	2.	3.
Employment Manager:			Dept. Head:
General Manger			